**Kansas Academy for Victim Assistance**

**Application for Academy Faculty**

**Train-the Trainer:** May 18th, 2016; Topeka, Kansas

**Academy Dates for 2016:** July 24-29, 2016; Wichita, Kansas

September 12-16, 2016; Great Bend, Kansas

October 10-14, 2016; Manhattan, Kansas

The Kansas Academy for Victim Assistance (KAVA) is a statewide training academy committed to the improvement of victim services by enhancing the skills of professionals who work with victims of crime. It is a five-day, approximately 40-hour academy, including online pre-academy work that will be offered three times in 2016 and annually thereafter. The purpose of the academy is to provide participants with a foundation of knowledge and skills to create a consistent, victim-centered, and trauma-informed response to victims in Kansas.

KAVA is seeking qualified trainers to join our faculty and provide training for a specific module. A comprehensive curriculum designed by the Kansas Academy for Victim Assistance Steering Committee will be provided to faculty members. We will also consult with selected faculty members for their expertise on specific issues. Applicants should be experts in their field and be experienced and dynamic trainers. The tentative schedule is attached; however, attendance for the entire Academy is not expected. Travel to the training sites is required. Travel reimbursement may be granted, upon request, to those individuals who do not have other available resources and who do not provide subject matter expertise as a part of their current employment.

Required Qualifications

Applicants must:

* Attend and complete all sessions of a train-the-trainer event on May 18th, 2016 in Topeka, Kansas;
* Have expertise in victim service provision;
* Be knowledgeable about victim-centered and trauma-informed service provision;
* Have employer approval to allow participation at one or more academies;
* Ensure participation is an allowable activity under your grant funding source;
* Possess the capacity to develop training skills;
* Be open to feedback and willing to take direction;
* Have experience with interdisciplinary collaboration; and
* Have demonstrated success as an effective trainer.

Priority will be given to those applicants with a minimum of 5 years of experience providing direct services to victims.

**Candidate Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Agency/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Emergency Contact Name and Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Module(s) of Interest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\**(Modules are listed and* ***bolded*** *in the attached agenda)*

**Are you available to instruct at the academy on Jul 24-29, 2016 in Wichita, KS? Yes\_\_\_\_ No\_\_\_\_**

**Are you available to instruct at the academy on Sep 12-16, 2016 in Great Bend, KS? Yes\_\_\_\_ No\_\_\_\_**

**Are you available to instruct at the academy on Oct 10-14, 2016 in Manhattan, KS? Yes\_\_\_­­­\_ No\_\_\_\_**

**Please attach a narrative (500 words or less) that describes how you meet the required qualifications of KAVA Faculty.**

**Please submit the following:**

1. **Completed Academy Faculty Application form;**
2. **Your resume;**
3. **Two professional references and contact information-references should be able to speak to your qualification as a trainer; and**
4. **Narrative.**

**EMAIL OR MAIL FACULTY APPLICATION MATERIALS TO:**

Tracy Khounsavanh Killough,Training Coordinator

Governor's Grants Program

Landon State Office Building, Rm 304 N (T): 785.291.3205

900 SW Jackson Street (F): 785.291.3204

Topeka, KS 66612 [tracy.khounsavanh@ks.gov](mailto:tracy.khounsavanh@ks.gov)

**Materials must be submitted by 5 p.m. on March 4th**