Programmatic Revision Requests

Grant Management

Kansas Governor’s Grants Program
Programmatic Revision Requests

- May be submitted at any time during grant project period
- Typically regarding Goals/Objectives/Activities
- Review application for unallowable activities
- Justification letter
  - Agency letterhead
  - Explanation
  - Updated goals and objectives or other project revisions
  - Effective date needed to be retroactive
  - Uploaded as an attachment

- Submit tab / Submit Revision button
  - Print the “Submission was Successful” message
Programmatic Management of Grant Award

- Organization – Organization – Organization
- Documentation – Documentation – Documentation
- Implement monitoring activities at on-set of project
- Begin to gather evaluation data immediately
- Maximize community buy-in
- Sustainability
- Underserved Populations
- Maintain all grant records for a minimum of five years from close of grant award