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# FEDERAL SEXUAL ASSAULT SERVICES GRANT PROGRAM (SASP)



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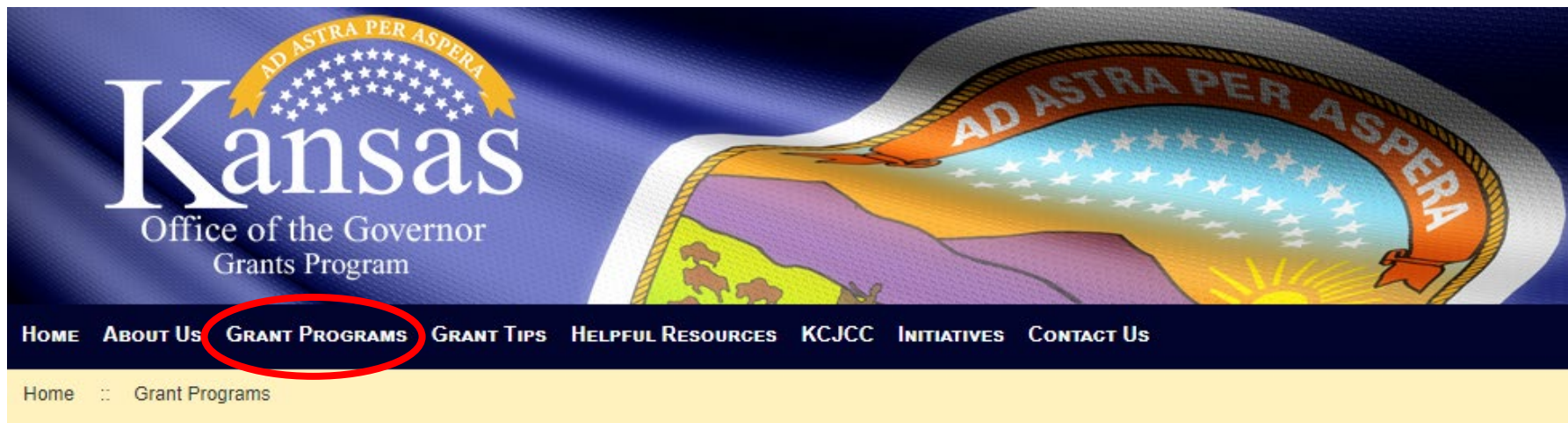
# PRE-APPLICATION WEBINAR

## NOVEMBER 2, 2022

**Jill Stewart, Financial Officer**

**Jennie Marsh, Director of Programs**

**<https://grants.ks.gov>**



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## Grant Opportunities

1. [Edward J. Byrne Memorial Justice Assistance Grant \(JAG\)](#)
2. [Federal Bulletproof Vest Partnership Program \(BVP\)](#)
3. [Federal Coronavirus Emergency Supplemental Funding \(CESF\)](#)
4. [Federal Family Violence Prevention And Services Grant \(FVPSA\)](#)
5. [Federal Family Violence Prevention And Services Grant-American Rescue Plan Act \(FVPSA-ARP\)](#)
6. [Federal Family Violence Prevention And Services Grant-American Rescue Plan Act \(FVPSA-DV\)](#)
7. [Federal Family Violence Prevention And Services Grant-American Rescue Plan Act \(FVPSA-SV\)](#)
8. [Federal John R. Justice Student Loan Repayment Program \(JRJ\)](#) - Applications are being accepted.
9. [Federal Paul Coverdell National Forensic Sciences Improvement Act \(NFSIA\)](#)
10. [Federal Prison Rape Elimination Act Grant \(PREA\)](#)
11. [Federal S.T.O.P. Violence Against Women Grant \(S.T.O.P. VAWA\)](#) - Applications are being accepted.
- 12. [Federal Sexual Assault Services Grant Program \(SASP\)](#) - Applications are being accepted.
13. [Federal State Access & Visitation Program \(SAVP\)](#)
14. [Federal Victims of Crime Act Victim Assistance Grant \(VOCA\)](#)
15. [National Criminal History Improvement Program \(NCHIP\)](#)
16. [Residential Substance Abuse Treatment for State Prisoners \(RSAT\)](#)
17. [State Children's Advocacy Centers Grant Program \(CAC\)](#)
18. [State Court Appointed Special Advocates \(CASA\) Grant Program](#)
19. [State General Fund Grant Programs for Domestic Violence & Sexual Assault Programs \(SGF\) Purpose](#)

<https://grants.ks.gov/grant-programs>

- [Archived News Releases](#)
- [Archived Solicitations](#)
- [Checklists and Forms](#)
- [FAQs](#)
- [Federal Civil Rights Requirements](#)
- [Grant Portal](#)
- [Helpful Links](#)
- [KGGP Reports](#)
- [Limited English Proficiency](#)

## How to Begin the Application Process

This page contains helpful guides to assist in completing grant applications. These guides are meant to supplement each of the grant solicitation instructions. Please refer to the grant solicitation for specific instructions. Visit the [Grant Opportunities](#) page for a list of open grant applications.

## Preparing to Apply


[Expand all](#)

### Preparing to Apply

- [Register for DUNS and SAM profiles](#)
- [Current Audit Report](#)
- [Civil Rights Information](#)
- [Compliance with Equal Employment Opportunity Plan](#)
- [Ensure access by persons with limited English proficiency](#)

## Grant Portal Instructions

For grant applications submitted on the web-based Grant Portal for the Governor's Grants Program please read the Portal Instructions for information on requesting access to the portal and submitting an application. Click here to access the [Portal](#).

File	Type	Size	Uploaded on	Download
Application Portal Instructions	PDF	1.03 MB	14 Apr, 2021	 <a href="#">Download</a>

## Grant Application Tips

<https://grants.ks.gov/grant-tips/getting-started>

# 2023 SASP SOLICITATION

- Solicitation Posted in Grant Portal October 4, 2022

(<https://www.kansas.gov/grants/index.do>)

- Attached to Email Notification
- Available in Grant Portal Search, keyword “SASP”

- Preparation

- Grant Portal Access
- Active SAM Profile
- Current Audit Report

**Search Results**


{1 results found}

Name	Start Date	End Date	Close Date	Description	Action
Federal S.T.O.P. Violence Against Women Act	01/01/2023	12/31/2023	11/14/2022	To fund state/local govt, Native American Tribes, & not for profit, community & faith-based orgs in developing strategies & enhancing victim services in cases involving violent crimes against women.	Full Guideline Text   Apply

Keywords:

Organization Type:

Grant Type:   
Crime Victim Services  
Law Enforcement  
Criminal Justice



## Application

### My Account

[Home](#)

[Change E-mail](#)

[Change Password](#)

[Log Out](#)

### Site Navigation

[Grant Portal Home](#)

[Contact Us](#)

[<< Governor's Grants  
Program home page](#)  
[<< Kansas Web site](#)

[Introduction](#)

[General Info.](#)

[Budget](#)

[Attachments](#)

[Submit](#)

### Introduction

Use the tabs above to navigate through the application process.

To apply for the Sample Grant grant online complete the following three simple steps and then submit:

1. General Information
2. Budget
3. Attachments

**IMPORTANT:** Start with any section, but complete ALL sections before submitting the grant application.

# 2023 SASP SOLICITATION

- Follow Grant Solicitation Requirements
  - Use solicitation as a guide for writing grant application
  - Submit complete information
  - Submit only information requested
- Submit on Time
  - November 17, 2022
  - Print the “Submission was Successful” message

# 2023 SASP SOLICITATION

- Overview (pg. 2)
- New Policy Requirement (pg. 2) <https://grants.ks.gov/resources/checklists-and-forms>
- Funding Availability and Grant Project Period (pg. 2)
- Kansas Implementation Plan \* (pg. 3)
- Use of Grant Funds (pgs. 3-4)

# 2023 SASP SOLICITATION

- Limitations on Use of Grant Funds (pgs. 4-5)
  - SANE/SART projects, programs or coordination
  - Domestic violence services unrelated to sexual violence
  - Criminal justice-related projects or activities
  - Prevention efforts and public education
  - Education programs in schools
  - Training of allied professionals and/or communities



# 2023 SASP SOLICITATION

- Limitations on Use of Grant Funds (pgs. 4-5)
  - Lobbying activities
  - Fundraising
  - Research
  - Applying for, auditing, or administering this or any grant; board development
  - Magazine subscriptions, newsletters, membership dues/fees
  - Construction, land/property/vehicle acquisitions, building modifications/renovations
  - Direct payments to victim/dependents of victims

# 2023 SASP SOLICITATION

- Limitations on Use of Grant Funds (pgs. 4-5)
  - Food and beverage
  - Travel-related expenses
  - Equipment unless necessary to grant project
  - Fringe benefits that exceed the proportion of personnel allocations
  - Training outside the State of Kansas
  - Activities that compromise victim safety

# 2023 SASP SOLICITATION

## Supplanting (pgs. 6-7)

**Defined:** To reduce federal, state, or local funds for an activity specifically because SASP grant funds are available (or expected to be available) to fund that same activity. SASP funds must be used to **supplement** existing federal, state, or local funds for program activities and may **not replace** federal, state, or local funds that have been appropriated or allocated for the same purpose.

Supplement = Good 😊

Supplant = Bad 😞

# 2023 SASP SOLICITATION

- Grant Compliance and Reporting Requirements (pgs. 7-8)
- Review of Applications (pg. 8)
- Application Requirements (pg. 9) \*
- General Information (pg. 9)

# 2023 SASP APPLICATION REQUIREMENTS

Introduction **General Info.** Budget Attachments Submit

### General Information

Use the tabs above to navigate through the application process.

▶ Indicates required information

#### Primary Contact

The primary contact listed will receive ALL correspondence from this office regarding this grant application.

▶ Name:

▶ Phone:  Ext:

▶ Fax:

▶ E-mail:

#### Project Information

▶ Proposed Grant Project Name:  ←

▶ County(ies) in which proposed grant project will operate (use "control key" to select multiple counties):  
  
 ←

▶ Brief description of proposed grant project (max characters = 200):  ←

If awarded, these funds will:

- Create a new grant project or service activity.
- Enhance or expand a grant project or service activity NOT previously funded by SVPE.
- Continue, enhance or expand a grant project or service activity currently funded by SVPE.

Submit

# 2023 SASP APPLICATION REQUIREMENTS

- **All Applicants Must Prepare and Upload as Grant Portal Attachment:**
  - Project Narrative (pgs. 9-13) \*
  - Current and Next Fiscal Year Agency Budgets (pg. 14)
  - Grant Management Capacity (pgs. 14-15)

# 2023 SASP APPLICATION REQUIREMENTS

- Applicants **May** Be Required to Prepare and Upload as Grant Portal Attachment:
  - 501(c)(3) (pg. 15)
  - Certificate of Good Standing with Kansas Secretary of State (pg. 15)
  - KCSDV Accreditation (pg. 15)






Submit application documents in 12 pt. Times New Roman, **number the pages of the Project Narrative**, and **title each document filename as indicated below**.

# 2023 SASP APPLICATION REQUIREMENTS




## Required Attachments May Include:

- Project Narrative
- Agency Budgets
- Grant Management Capacity
- 501(c)(3)
- Certificate of Good Standing

## Submit filenames as follows:

Type	Name	Date	Action
	Agency Budgets.xlsx	05/16/2022 07:45	Delete
	Grant Managemen.docx	05/16/2022 07:45	Delete
	501(c)(3).pdf	05/16/2022 07:46	Delete
	Certificate of G.pdf	05/16/2022 07:46	Delete
	Project Narrati.docx	05/16/2022 07:45	Delete


## NOT

Type	Name	Date	Action
	201305311654.pdf	05/31/2013 17:05	Download
	201305311608.pdf	05/31/2013 17:06	Download
	201305311557.pdf	05/31/2013 17:07	Download

## OR

Type	Name	Date	Action
	attach 1.docx	12/04/2013 13:58	Download
	attach 2.docx	12/04/2013 13:59	Download

## OR

Type	Name	Date	Action
	CY2023 FedSASP C.pdf	11/01/2022 08:20	Delete
	CY2023FedSASP P.docx	11/01/2022 08:23	Delete
	CY2023FedSASP G.docx	11/01/2022 08:23	Delete

**\*Acceptable File Extensions and File Size**



# 2023 SASP APPLICATION REQUIREMENTS

## Project Narrative (pgs. 9-13)









The following items must be included in the Project Narrative. Include each item **in the order listed** below and **clearly label each section**. (10-page limit)

- Problem Statement & Needs Assessment
- Justification of Need/Increase Request
- Grant Project Goal(s) and Objectives \*
- Performance Measures and Results
- Grant Project Staff
- Coordinated Community Response Info
- Underserved/Culturally Specific Populations
- Sustainability
- Dissemination of Crime Victims' Rights
- Civil Rights Contact Info
- Current Board President Contact Info
- System for Award Management (SAM) Registration and Unique Entity Identifier
- Current Audit Report

# GRANT NARRATIVE HELP

## Grant Writing Tips and Videos

These guides are meant to supplement each of the grants' solicitation instructions. Please refer to the grant solicitation for specific instructions.

File	Type	Size	Uploaded on	Download
Getting Organized	PDF	236.62 KB	15 Sep, 2022	 <a href="#">Download</a>
Grant Writing Tips	PDF	243.69 KB	15 Sep, 2022	 <a href="#">Download</a>
Demonstrating the Problem Justifying the Need	PDF	230.97 KB	15 Sep, 2022	 <a href="#">Download</a>
Goals Objectives Activities	PDF	255.68 KB	15 Sep, 2022	 <a href="#">Download</a>
Performance Measures and Results	PDF	234.57 KB	15 Sep, 2022	 <a href="#">Download</a>
Grant Project Staff	PDF	189.17 KB	15 Sep, 2022	 <a href="#">Download</a>
Underserved and Culturally Specific Populations	PDF	240.56 KB	15 Sep, 2022	 <a href="#">Download</a>
Sustainability	PDF	189.63 KB	15 Sep, 2022	 <a href="#">Download</a>

<https://grants.ks.gov/grant-tips/grant-writing-tips-and-videos>



# **SASP AND THE KANSAS IMPLEMENTATION PLAN**



# WHAT IS THE IMPLEMENTATION PLAN?

- KGGP's guide for administering four federal grants
  - VAWA, VOCA, SASP, and FVPSA
  - Grant Award Years 2022-2025

# GUIDING PRINCIPLE

Utilize the “whole community” approach to develop accessible, evidence-based, trauma-informed, culturally effective, and equitable services directly impacting crime victims and increasing awareness of their needs.

# GUIDING PRINCIPLE

The Whole Community approach strategic themes include:

1. Understand community complexity
2. Recognize community capabilities and needs
3. Foster relationships with community leaders
4. Build and maintain partnerships
5. Empower local action
6. Leverage and strengthen social infrastructure, networks, and assets

Federal Emergency Management Agency. 2011. *A whole community approach to emergency management*.  
[https://www.fema.gov/sites/default/files/2020-07/whole\\_community\\_dec2011\\_\\_2.pdf](https://www.fema.gov/sites/default/files/2020-07/whole_community_dec2011__2.pdf)

# STRATEGIC GOAL/FUNDING DIRECTION

The Plan's strategic goal is to prioritize funding to applicants demonstrating the Guiding Principle of a victim-centered "whole community" approach to services.

# PRIORITIES

**Priority 1:** Insufficient services and system responses for underserved and culturally specific victim populations.

**Priority 2:** Insufficient services to meet emergency, immediate, and long-term crime victims' needs.

**Priority 3:** Lack of accessible, trauma-informed, and evidence-based mental and behavioral health services, including substance abuse treatment.

**Priority 4:** Insufficient partnerships, coordination, and communication across sectors, jurisdictions, and geographies to address increasingly complex issues impacting crime victims.



# PRIORITIES

**Priority 5:** Challenges with workforce development, including staff recruitment, retention, and leadership.

**Priority 6:** Lack of training to maximize awareness, expertise, and skill building for those working with crime victims.

**Priority 7:** Gaps in data, data systems, and timely access to data for decision-making.

**Priority 8:** Gaps in accessible technology for crime victims and service providers.

## STRATEGY I: LEVERAGE SERVICES THROUGH COORDINATION AND COLLABORATION AMONG AGENCIES/SECTORS

- Standardize protocols by sector and between sectors. (Priority 4)
- Increase responsive services and programs in health care sector. (Priorities 1, 2, and 4)
- Implement lethality assessment protocols and high-risk team community collaborations. (Priority 4)
- Increase complete and timely reporting by criminal justice agencies. (Priority 7)
- Increase availability of victim advocates to provide immediate intervention and follow-up. (Priorities 1 and 2)

## STRATEGY I: LEVERAGE SERVICES THROUGH COORDINATION AND COLLABORATION AMONG AGENCIES/SECTORS

- Increase timely mental health assessment and treatment for urgent situations. (Priorities 2 and 3)
- Develop or maintain offender interventions designed to reduce repeat assault of crime victims. (Priorities 3 and 4)
- Identify and address needs of underserved crime victim populations. (Priorities 1, 2, and 4)
- Address specific resource deficiencies for crime victims. (Priorities 1 and 2)
- Assure victims' access to services regardless of their personal technology access and the physical location of the provider. (Priority 2 and 8)

## STRATEGY 2: ENHANCE SERVICES WITHIN THE AGENCY

- Address impacts of COVID-19 on victim services organizations and resulting needs. (Priorities 1, 2, and 8)
- Implement employment incentive policies (Priority 5)
- Build capacity of current and potential leaders across sectors. (Priority 5)
- Increase the diversity of the workforce. (Priority 1 and 5)
- Expand capacity to collect and use data. (Priority 7 and 8)
- Expand use of safe platforms to ensure continuity of operations and service provision. (Priority 8)

## STRATEGY 3: ENGAGE AND EMPOWER THROUGH TRAINING AND AWARENESS

- Increase specialized training opportunities throughout the state. (Priority 6)
- Coordinate community-specific plan for developing and training new professionals to serve crime victims. (Priorities 5 and 6)
- Develop training specific to effectively accessing and serving underserved and culturally specific populations. (Priorities 1 and 6)
- Increase knowledge of training resources throughout the state. (Priority 6)
- Increase awareness of available community services among service providers and crime victims. (Priorities 1 and 6)

# SASP SOLICITATION LANGUAGE

The 2022-2025 Kansas Implementation Plan was developed to help guide the direction of the SASP grant program. Applicants should review the Kansas Implementation Plan and ensure its SASP grant proposal reflects the guiding principle, critical priorities, and strategies.

- Review of Applications (criteria)

*“Applicant’s support of the Guiding Principle, critical priorities, and strategies of the Kansas Implementation Plan”*

- Grant Project Goals and Objectives **AND** Grant Project Performance Measures and Results

*“The applicant should incorporate the Kansas Implementation Plan guiding principle, critical priorities, and strategies, found on pages 22-27 of the Plan, to the extent possible.”*

# CONNECTING TO THE IMPLEMENTATION PLAN

**Goal:** Increase availability of direct services for victims of sexual assault in Shawnee County.

**Objective:** Conduct community outreach with at least five partners.

**Activities:**

1. Hire additional Sexual Assault Victim Advocate by February 15, 2023.
2. Contact system- and community-based agencies who work with victims for relationship building and collaboration regarding services and ways to partner to best serve victims via in-person meetings, phone calls, and/or email. February 15-December 31, 2023

# CONNECTING TO THE IMPLEMENTATION PLAN

- Goal:** Increase availability of direct services for victims of sexual assault in Shawnee County.
- Objective:** At least 100 victims of sexual assault will receive an initial face to face meeting as requested by the victim.
- Activities:** 1. Victims will be contacted by an advocate to assess their safety and service needs, including any accommodations needed to access services. January 1 - December 31, 2023



# CONNECTING TO THE IMPLEMENTATION PLAN

- Goal:** Increase availability of direct services for victims of sexual assault in Shawnee County.
- Objective:** The number of sexual assault victims served will increase by at least 25% from the prior year.
- Activities:** 1. Following the initial face to face meeting, victims will receive requested services.  
January 1 - December 31, 2023

# CONNECTING TO THE IMPLEMENTATION PLAN

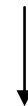
The example Goal/Objectives/Activities incorporates the Guiding Principle by requiring both the current and new Sexual Assault Victim Advocates to build relationships with community partners to educate about the increase in services and to understand how to work together to address sexual assault. Priority 1 is addressed through ensuring that victims are offered the accommodations they need to access services. Priority 2 and Strategy 1 are addressed by increasing the number of victims serviced by adding a victim advocate position.

# CONNECTING TO THE IMPLEMENTATION PLAN

Justification of Need for Grant Funds/Increase Request



Grant Project Goal(s) and Objectives



Grant Performance Measures  
and Results

Grant Project Staff

Proposed Budget

Implementation Plan data is available here:


<https://www.datacounts.net/ipc/data-packets.asp>

# SASP BUDGET

- Cannot be prepared in a silo – continues to tell the story started with the proposal Objectives
- Each expense requested should have a clear purpose linked to the Activities
- Ensure budget computations align with the proposal timeline where applicable
  - e.g. If a new or vacant position is in the budget, computations should reflect time to post, interview, and hire to fill the position




## Grant Portal Instructions

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## Grant Application Tips

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File	Type	Size	Uploaded on	Download
<a href="#">Writing a Grant Project Budget Guide</a>	PDF	113.46 KB	14 Apr, 2021	 <a href="#">Download</a>
<a href="#">Application Attachments</a>	PDF	610.16 KB	14 Apr, 2021	 <a href="#">Download</a>
<a href="#">Writing Project Narratives</a>	PDF	117.19 KB	14 Apr, 2021	 <a href="#">Download</a>

<https://grants.ks.gov/grant-tips/getting-started>

# SASP BUDGET

- Consider all costs associated with the project's success as it relates to the proposed Objectives and Activities, including training, travel, supplies, materials, resources, etc.
- After budget is prepared, re-read the solicitation instructions to verify no costs are being requested outside the scope of what is allowable.



Q & A

# ***Thank you for attending the webinar!***

This webinar is just one opportunity to get your questions answered!

For questions regarding the agency's SASP application, contact KGGP office.

## **Contact Information**

Kansas Governor's Grants Program

[kggp@ks.gov](mailto:kggp@ks.gov)

Voice: 785-291-3205

**Jocelyn Scott, Analyst**

[jocelyn.scott@ks.gov](mailto:jocelyn.scott@ks.gov)

Jennie Marsh, Director of Programs

[jennie.marsh@ks.gov](mailto:jennie.marsh@ks.gov)

Jill Stewart, Financial Officer

[jill.stewart@ks.gov](mailto:jill.stewart@ks.gov)